

STRATEGY PROOF READING


Improve your **CONVENTIONS** by checking independently and with help:


- I am acting responsibly and with commitment by understanding that checking takes my effort and my time to read through for each convention, identify mistakes and make changes.
- I have checked each sentence for capitals.
- I have checked each sentence for periods.
- I have checked each sentence for question marks.
- I have checked each sentence for exclamation marks.
- I have checked each sentence for quotation or speech marks.
- I have checked each sentence for grammar.
- I have checked each sentence for indented paragraphs.
- I have checked each sentence for spelling.
- I have asked an adult to edit too, after I took all the steps above myself.
- I have followed my teacher's Spelling and Grammar Action Cues on my paper to apply my spelling or grammar knowledge and dictionary skills.

Mark	Meaning	Example
☞	Take this out (delete).	I love ☞ to read.
⊙	Add a period.	It was late⊙
≡	Make this a capital letter.	First prize went to maria. ≡
/	Make this a lowercase letter.	We saw a B lack L at.
○	Correct or check spelling.	This is our ^{house} ○ hous.
^	Add a comma.	Goodnight^ Mom.
∨	Add an apostrophe.	That's [∨] Lil's [∨] bike.
! ? ^ ^	Add an exclamation point or a question mark.	Help! ^ Can you help me? ^
^	Add a word or a letter.	^{red} The^ pen is mine.
# ^	Add a space between words.	I like#pizza. ^
—	Underline the words.	We read <u>Old Yeller</u> .
“ ” ∨ ∨	Add quotation marks.	“Come in,” ∨ he said.


Spelling and Grammar Action Cues

I can:

S  apply a spelling rule I already know.

G  apply a grammar rule I already know.

D  use a dictionary.

T  accept help from a teacher or adult.